**SUMMARY OF QUALIFICATIONS**

Management professional with over Twelve years of consulting experience with key focus on Business Process Improvement and Finance Transformation. Strong problem solving skills, leadership skills, team work and ability to drive results across functions. Experience in key account management, consultative selling, corporate strategy, business analytics, and solutions-development with leading Global Firms.

**EDUCATION**

**Robert H. Smith School of Business, University of Maryland,** College Park, MD

**Master of Business Administration**, Focus Areas: Consulting and Finance, 2012

Main courses: Financial Statement Analysis, Derivatives, Risk Management

Finance Club, Consulting Club, and Admissions Volunteer

**Indian Institute of Technology,** Kharagpur, India

**Bachelor of Technology, Electrical Engineering,** 2001

Main courses: Digital Electronics, Artificial Intelligence, Electronic System design, Microprocessor

**PMP candidate**

**EXPERIENCE**

**Fannie Mae,** Washington, DC Feb 2013 - Today

**Functional SME Payroll/HR Lead**

* Primary consulting responsibilities were subject matter specialist for Payroll, Time and Labor and HR. Improved business process flow; reduce redundant processes, implemented new processes to automate transactions.
* Create, architect and implement strategic changes to operational processes, procedures and policies to ensure optimal resources utilization within budget constraints.
* Working as team lead for large enhancement projects and subject matter expert for payroll, time and labor support.
* Analyzed business needs to help ensure PeopleSoft package meets the customer’s objectives by combining industry best practices, product knowledge, and business acumen.
* Provided direction and mentoring to project teams, and effectively influences customer leadership on key decisions.
* Supported the business development efforts by pursuing new opportunities and extensions.

**Verizon,** Dallas, TX Aug 2012 – Jun 2013

**Project manager**

* Served as a project manager for PeopleSoft HCM 9.1 upgrade and large consolidation project, employed best practices and project management methodology to guide team to effectively use the solution to meet business requirements and ensure member satisfaction
* Managed a large resource pool, project-schedule, project cost estimation, cost management.
* Involved in Business process re-engineering and change request management.
* Worked on issues management, risk management, scope management, schedule management and cost management
* Responsible for ensuring successful implementation and rollout of the solution.

**National Academy of Science,** Washington, DC Mar 2012 – Oct 2012

**Functional SME HR/Payroll Lead**

* Performed fit/gap and requirements analysis sessions to upgrade NA Payroll, HR and Benefits on PeopleSoft version 9.1 for a fast-paced environment.
* Coordinated development and testing efforts between functional, technical and user groups.  Managed issue tracking and creating project documentation.   Provided functionality enhancements to improve HR and Payroll efficiencies.
* Planned and conducted the entire end to end time entry and payroll parallel testing. Validated GL upload process and integrated Payroll and General Ledger.
* Conducted and provided weekly project status to upper management and business users.
* Created training materials for end users for the new version of PeopleSoft.
* Processed Human Resources transactions (PAR) for a full range of recurring career-conditional, career, temporary, limited appointments, separations, resignations, promotions, reassignments, and pay changes.
* Reviewed (PAR) actions for technical accuracy, verify that information was accurate and, where necessary, take corrective action(s), following the guidance of the supervisor and/or specialist.
* Testing PS HRMS Federal Product for the 9.1 Upgrade including MSS, ESS, Position Management, PAR Processing, Benefits, Security.
* Interpret TSP policies related to benefit issues for the Analysts in other offices within the agency.
* Complied with all existing governmental, labor, legal and reporting requirements with regards to Equal Employment Opportunity (EEO), the Family and Medical Leave Act (FMLA), and the Occupational Safety and Health Administration (OSHA).
* Assist with the configuration as it relates to the following Federal Benefits, FEHB/FEGLI/TSP/Retirement (FERS, CSRS)/Life events.
* Processed benefits personnel transactions FEHB, FEGLI, and TSP elections and beneficiary forms into HR Information systems.

**CapitalOne Bank**, Richmond, VA Sep 2010 – Mar 2012

**Project Manager/ Functional SME**

* Served as a business and technical manager for PeopleSoft HCM 9.1 projects, employed best practices and project management methodology to guide team to effectively use the solution to meet business requirements and ensure member satisfaction
* Successfully managed the upgrade projects, within budget and on time.
* Involved in Business process re-engineering and change request management.
* Worked on issue s management, risk management, scope management, schedule management and cost management
* Organized and Conducted Conference Room Pilots to present Solution demo. Conducted Gap Analysis and created solution documents to resolve gaps.
* Developed regular status reports to track progress of the technical implementation and business testing against planned scope and schedule.
* Appointed project manager for HSBC Acquisition integration project. Responsible for scope definition, costing estimation, project planning.
* Produced weekly progress reports and provided to the project steering committee.
* Coordinated with integration and other business team on the risk mitigation strategy.

**QuadraMed Corp.,** Reston, VA May 2007 – Sep 2010

**Project Manager**

* Manage Enterprise Resource Process and Customer Relationship Management systems by providing solutions to integrate and maintain challenging environments.
* Provide direction and mentoring to ERP implementation and upgrade project teams. Influencing customer leadership on key decisions. Collaborate with the business team by providing domain expertise.
* Employed standard project management methods and techniques to ensure successful completion of technology related projects, systems upgrades or implementations.
* Managed HR Project Team to meet HR Technology Strategy and objectives
* Created, developed and tracked progress of initiatives and projects.
* Created and managed project deliverables, including project timelines, budget, task and issue tracking, etc.
* Initiated Internal Review Committee to reduce the number of software defects by 30% and improve developer knowledge of SOX compliance. Improved SOX compliance in cash receipts process, credit collection process and enterprise-wide assessment and management.
* Presented company-wide implementation proposal for business intelligence solution to provide Product manager the right information at the right time to empower fact-based decisions at every level of the enterprise, achieve key objectives and gain maximum return from information assets.

**BearingPoint Inc.,** Mountain View, CA Oct 2005 – Apr 2007

**Senior Consultant**

Finance/SCM Implementation Projects

* Primary consulting responsibilities were subject matter specialist for Supply Chain Management.
* Led the solution design and implementation aspects of engagement ensuring high quality, integrated software solutions within constraints of time and budget.
* Managed the project goals, delegated responsibilities to team members and established working patterns.
* Utilized requisitions functions to streamline procurement activities. Integrated purchasing with supply planning to better match available to promise for the sales force.
* Liaised between client’s functional staff and off-shore development center. Worked extensively with client business analysts providing advice on specific application functionality serving as a subject matter specialist on Enterprise Integration Point, SCM and CRM.

**Unisys Corporation,** San Francisco, CA Aug 2004 – Oct 2005

**Senior Consultant**

PeopleSoft Implementation, City of Albuquerque and Ben E Keith, Fort Worth

* Provided recommendation on architecture, engineering, and operations services for the IT strategy, innovation, operations, and infrastructure required to deliver efficient and effective platforms fundamental to business success.
* Built the interface between Telephone and PeopleSoft application to increase efficiency by 60%. Created an automated interface to reduce the man power from 100 to less than 50.

**Citi Bank,** New York, NY Jun 2003 – Jul 2004

**Consultant**

* Implemented Sales, Support and Order Capture modules to accomplish the Account opening and Customer demographic view. Performed business process analysis in Credit Collections for a re-engineering initiative
* Delivered Technology Advisory and Implementation solutions that extract and maximize business value from IT investments.

**Infosys Technologies Limited,** Bangalore, India Aug 2001 – Jun 2003

**Team Lead/Consultant**

* Led teams in business requirements analysis, design and development and implementation phases of Oracle for financial services and technology clients.
* Established and managed 5-member offshore team to support clients. Provided strong interface between client and the offshore team to ensure a smooth and proper understanding of client requirements and project functional knowledge.

**ADDITIONAL INFORMATION**

**Computer Skills:** Microsoft Excel, Microsoft Project, Business Objects Crystal, nVision, Query, PL SQL, SQL Server, Oracle, Visual Basic, Web, XML, XSL, HTML, Java, JavaScript, PeopleCode

**Project Implementation Skills:** functional integration, third party software interfaces, subcontract proposal preparation, presales activities, conversion support, test plans, script development, application engine, application messaging, component interface, integration broker, training, user acceptance testing, application software configuration.